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2<sup>nd</sup> September 2016

Dear Parents

**Arrangements for Class dismissal at the end of the day for the next three weeks.**

Due to the ongoing works in the playground we are making the following arrangements for dismissal of the children at the end of the school day.

- YR From their class doors as usual. If you are able to collect your child earlier at 3.20pm we would really appreciate this.
- Y1 Aqua from the courtyard 3.30pm as usual
- Y1 Sky from the side door 3.30pm as usual
- Y2 Crimson from Apple Class door at 3.30pm
- Y2 Scarlet from Lime Class door at 3.30pm
- Y3 Amber and Vermillion - both classes from the main entrance doors at the front of the school at 3.30pm. Parents please wait on the steps.
- Y4 Gold and Saffron from the playground at 3.30pm. Children will line up at the far end of the playground.

For the next three weeks until we have full use of the playground there is going to be a huge amount of congestion so please, please, please bear with us if you have to wait a little longer to collect your child. Once you have collected your child please exit the school grounds as quickly as you can. We hope you agree it will all be worth it in the end once we have full use of our lovely new playground.

**Arrangements for coming into school in the morning for Year 3 and 4.**

In the morning if you have a child in Year 3 or Year 4 and do not have younger children to drop off in Reception or Year 1, please can you enter school via the courtyard and use the stairs next to the lift.

Yours sincerely  
*Mrs J Goddard*  
Headteacher