



Alban City School
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St Albans
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8th September 2016

Dear Parents,

It has been lovely to see so many smiling faces this week as the children settle into their new classes. They do seem to be very happy to be back at school. A very warm welcome to the new children and families who have joined us this term.

I hope you all agree that the playground works are coming along very nicely. The work is on target for completion by the end of this month. It is amazing how much space there is without the building and how much lighter the dining room is. I thought that you might like to know some facts from the demolition and works:

- It took three weeks for the Pemberton Building to be demolished and various materials from the building to be cleaned and saved.
- 881 tonnes of material in total have been recycled from the site. This has included 5 tonnes of roof tiles and 24 tonnes of bricks.
- The bricks from the Pemberton Building have been reused to construct the planters and the outdoor classroom.
- Some of the roof tiles from the Pemberton Building have been reused on the roof of the outdoor classroom.
- Some of the timbers from the Pemberton Building have been recycled and are being made into benches and stools for the playground.
- Thirty six subcontractors and specialists have worked on site.
- The internal work to create the two year six classes behind the library is due for completion in the next few days.

Newsletters

Newsletters will be sent home regularly and if you have provided us with an email address we will email them to you. The only exception to this is if the newsletter requires a response e.g. has a tear off slip we will always send these home as a paper copy. If you do not have an email address a hard copy of all correspondence will be sent home in your child's book bag.

Staffing

I have listed below the names of the Teachers and also Teaching Assistants in each class so if the children talk about the adults in school you will know who they are talking about!

Class	Teacher	Teaching Assistant am	Teaching Assistant pm
Lime	Mrs Fernandes	Mrs Redgwell	Mrs Da Palma
Apple	Miss Novell	Mrs Wonnacott	Mrs Redgwell
Sky	Miss Mawhood	Miss Watts	Mrs Wonnacott
Aqua	Miss Atkins	Mrs Noble	Mrs Bickle
Crimson	Mrs Freer	Miss Malgioglio	Ms Restall
Scarlet	Miss Hind	Ms Harley	Miss Burgis
Amber	Miss Hesketh	Mrs Mortimer	Miss Malgioglio
Vermillion	Miss Burke	Ms Kirk	Miss Fowkes
Gold	Mr Woodcock	Mrs Rimstad	Ms Kirk
Saffron	Mrs Jennings	Mr Roberts	Ms Panta

Each class teacher will also have some release time every week away from their class for planning preparation and assessment. Mrs Carey will cover Lime, Sky, Crimson, Vermillion and Saffron. Mrs Wijetunge will cover Scarlet and Gold and Mrs Garcia will cover Apple, Aqua and Amber.

All classes will have a weekly music lesson taught by Mrs Spain. Year Three classes will also have a weekly recorder lesson taught also by Mrs Spain. Year One and Two will continue to have French lessons with Madame Annis while Reception classes will begin their lessons after Christmas. Year Three and Four will have a weekly Spanish lesson taught by Mr Scatchard. Mr Roberts and Mr Morris will continue to deliver specialist PE and sports coaching.

The school team also includes Mrs Brown (office manager), Mrs Stapleton (Business Manager), Ms Cockerton (Admin Assistant), Mr Edwards (Site Manager), Miss Lord (Special Educational Needs Co-ordinator), Mrs Cullen (Learning Support) and Mrs Ballesteros (Midday Supervisor).

Organisation

The school is organised into two phases. Phase One consists of Reception and Year One classes and Phase Two consists of Year Two, Three and Four classes. Phase One is led by Miss Novell and Phase Two is led by Miss Burke. Miss Burke is also our Deputy Headteacher.

Office Hours

The school office is open each day between 8.30am and 3.45pm. If you need to go to the office in the morning after drop off can you please walk around the outside of the building and through the main entrance. This will ensure that we know who is in the building at all times.

Courtyard

If you are waiting for Aqua class to be dismissed in the courtyard at the end of the school day or you are entering the building here in the morning, please do not allow any younger children to play in the playhouse or with any of the toys or resources. Unfortunately last year a number of pieces of equipment were damaged by younger children during this time.

End of the Day

I am very grateful to you all for being so patient and understanding with our temporary arrangements for dismissing the children at the end of the day. Hopefully we will be back to normal in a few weeks time once the playground is finished.

Once the children have been collected by yourselves at the end of the day if you choose to let your children play on the outdoor play equipment you are responsible for ensuring that they play safely on the equipment and should your child/children have any accidents while under your supervision they are your responsibility. This includes any first aid that may need to be administered. The school does not accept any responsibility for supervision and cannot administer first aid after school. The gates will continue to be locked each day at 3.40pm so please make sure that you have left the playground by this time.

Birthdays

If children celebrate a birthday and you wish to send in a treat (such as a small chocolate bar, sweet, wrapped biscuit etc.) for the children in the class, the teachers are happy to give these out to the children but will only do so at the end of the school day at home time. It will then be up to parents to decide if they are happy for their child to have the treat. Please do not send in cakes, any nut products or toys etc. Staff do not have the time to give out party invitations etc. so children or parents would need to do this themselves.

Key Board Lessons

At the end of last term we sent home a flyer about keyboard lessons being taught by Mrs Ballesterous after school on a Thursday. I understand that she has a small number of places still available. If you are interested please contact her directly through her website: www.doremimusiceducation.co.uk

Curriculum Information Evening for Parents

On Monday 19th September we will be holding a curriculum information evening for parents. Each year group will share with you the curriculum for the year and tell you about what the children will be learning. The first session will take place at 6pm and will be repeated again at 6.30pm. All year group talks will take place at the same time. You may choose which session time is suitable for you and if you have more than one child the repeated sessions will allow you to attend both talks if you wish. For parents of Reception classes the talks will primarily focus on the teaching of phonics, literacy and writing. Each talk will last approximately 25minutes. It is not appropriate for children to attend this evening as the information is for parents.

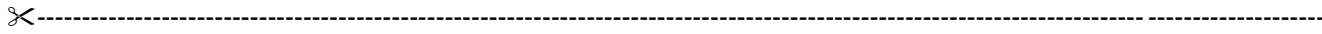
If you would like to attend please complete the slip below and return it to school by Wednesday 14th September.

Further dates for the term will follow in my next newsletter. I am working hard to learn the names of all our new children and also parents as well so please bear with me as I get to know you all. I am always in and out of the classrooms during soft start each morning if you need to speak to me.

Yours sincerely

Mrs J Goddard

Headteacher



Curriculum Information Evening – Monday 19th September

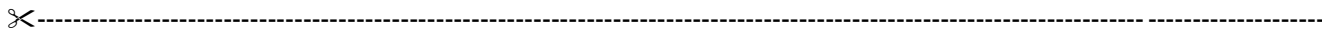
Please tick which session you will be attending:

- Year Reception 6pm
- Year One 6pm
- Year Two 6pm
- Year Three 6pm
- Year Four 6pm

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- Year One 6.30pm
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- Year Three 6.30pm
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Child's Name: _____

Number of adults attending: _____



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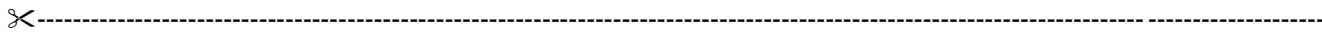
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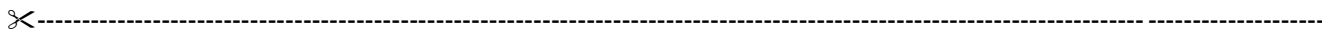
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