



Alban City School
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30th September 2016

Dear Parent

Next week in school we will be learning and thinking about Harvest. Each class will be looking at seasonal vegetables and then using the vegetables to make soup.

Alongside this, as part of Harvest and helping others we would like to support ShelterBox. ShelterBox provide emergency shelter and vital supplies to save lives after earthquakes, hurricanes, wars, floods, landslides, tsunamis, volcanic eruptions and typhoons. Once a ShelterBox is packed with essential items like a tent, thermal blankets, cooking equipment, water purification unit and solar lights it is ready to go. The boxes are then delivered to the scene of the emergency. As every disaster is different the charity will also provide other shelter aid like shelter kits which contain the basic tools needed to repair or even build a new family home. A speaker from the charity will be coming to assembly during the week to tell the children about the work they do and bring a ShelterBox for the children to look at. If you would like to make a donation to ShelterBox we would be pleased to receive donations from the children on Friday morning. Each ShelterBox costs £590 so it would be really good if we could collect enough donations to fund one box.

Sharing Assemblies

Sharing assemblies will be starting shortly. For those of you who are new to the school each class takes a turn to present a sharing assembly to their phase group. This is an opportunity for the children to share with each other learning activities that they have been undertaking in their class. Each class takes a turn once every half year to present an assembly to their phase group. These assemblies are held on a Thursday at 8.55am and parents are invited to their own child's class assembly. When it is your child's class assembly you will receive a letter on the Friday of the week before the assembly inviting you to attend.

I do realise that at times it is difficult for parents to attend an assembly with only one week's notice but if you are unable to attend we are always pleased to see another family member or friend of the family. As sharing assemblies reflect what is going on in the class at that point in time and are only prepared a couple of days in advance, we are not able to give more notice as we have to work around staff training, absence and events in school that can change quickly.

Supervision of Children

Please remember that you are responsible for supervising your child/children before or after school. Children should not be climbing or jumping off the wall or gates at the front of the school or running through the garden. This also applies at the end of the school day. Please do not let your children use their scooters in the playground. If you choose to let your children play on the play equipment at the end of the day you are responsible for their supervision and safety.

Eco- Schools Programme

We have joined the Eco Schools programme and are working towards achieving the bronze level award. As part of being an Eco School we are forming an eco committee. Each class will be electing two eco reps who will represent their class at a half termly eco meeting. The children will be working to bring about change to their environment and increased knowledge for all. The eco committee will also be made up of staff, Governors and parent representatives. We would very much like to have two parent representatives on this committee. We are hoping that the committee will meet once a half term at 8.30am during soft start. If you would be interested in joining the committee as a parent rep please let me know.

PE for Year 2, 3 and 4

Now that we have our outside sports pitch some of the PE and Games lessons will take place outside for children in Years 2, 3 and 4. The children will each need a pair of black tracksuit bottoms and a pair of trainers (any colour) in addition to their normal PE kit with plimsolls for indoor wear.

Nut Free School

We have children on roll who have severe nut allergies. We are a nut free school but have noticed some children with Nutella snack packs as part of their lunch. Please can I ask you to help us by not putting any items that contain nuts in your child's lunch.

Parent/Teacher Consultations

There will be Parent/Teacher consultations on Thursday 13th October 5-8pm and on Tuesday 18th October 4 -7pm. If you wish to discuss your child’s progress you may make an appointment to do so with the Class Teacher during one of the time bands.

There is a time allocation of **10 minutes** per consultation so please be flexible in your choice and offer at least one alternative time band so that we can arrive at a workable solution. If you have more than one child in school please send back one slip for each child and give details of both children’s classes to help the teachers schedule the appointments as close as possible. Please note that if slips are returned late you will be slotted in where there is available space.

Everyone who requests an appointment time with the class teacher will receive a slip with their appointment time on it. On these evenings the pupil entrance gates will be open and you will be able to access the school in the same way that you do each day. As the appointment slots are only 10 minutes each I would ask you to be as prompt as possible for your appointment. Your child’s work will be out on the tables in the circulation areas; downstairs for Reception and Year 1 parents and upstairs for Year 2, 3 and 4 parents and will be available for you to have a look at either before or after your appointment and I do ask that you only view your own child’s work please. The class teachers will hold the consultations in their classrooms and will come and collect you from the circulation area at the appropriate time.

For an appointment please complete the attached reply slip. All slips need to be returned by Friday 7th October.

Yours sincerely

Mrs J. Goddard

Headteacher

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Parent/Teacher Consultations

Child’s Name: _____ Class: _____

Sibling’s Name: _____ Class: _____

Sibling’s Name: _____ Class: _____

Preferred Times:

Thursday 13th October

Tuesday 18th October

5.00pm - 5.30pm

4.00pm – 4.30pm

5.30pm - 6.00pm

4.30pm - 5.00pm

6.00pm - 6.30pm

5.00pm - 5.30pm

6.30pm - 7.00pm

5.30pm - 6.00pm

7.00pm - 7.30pm

6.00pm - 6.30pm

7.30pm - 8.00pm

6.30pm - 7.00pm

Signed: _____

Date: _____