



Alban City School
7 Hatfield Road
St Albans
AL1 3RR
www.albancityschool.org.uk
01727 860304

Email: admin@albancityschool.herts.sch.uk

April 2018

Dear Parents

Visit to Kew Gardens –Thursday 21st June 2018

We are planning a visit for Year 2 to Kew Gardens. School trips play an important part in the children's education and we would like them all to benefit from this opportunity.

Children will be supervised in small groups. A coach will depart from school at 9.00am and return in time for the normal pick up at 3.30pm. If your child suffers from travel sickness, please speak to their class teacher before we go.

The children will need to wear school uniform, this helps identify the children as there will be other school groups there. They will also need:

- Sensible closed shoes, preferably trainers (no sandals or open toe/slingback shoes) – there is quite a lot of walking.
- A lightweight waterproof coat
- A sunhat or cap. If the weather is warm and your child needs sun cream, please apply in the morning before arriving at school.
- A packed lunch (no chocolate or sweets) **Please use disposable wrappers that can be thrown away after eating to avoid carrying lunch boxes.**
- 2 cartons of drink (no bottles / fizzy drinks)

The children will need a backpack to carry items, please send their lunch in a plastic bag so we can dispose of everything to save them having to carry items after eating. The children will **not** need to bring any money as we will not have time to visit the shop.

The cost of the trip is £9.67 We would like every child to take part and if there are financial difficulties please do let me know, we can only help if we are aware of any problems.

We would prefer payment to be made online using your School Gateway account and consent can be given by placing a tick in the permission box, this means you do not need to return the attached reply slip. If, however you wish to pay by cash or cheque please complete the attached permission slip and return it to school in an envelope marked with your child's name and Year 2 Kew Trip.

Please complete the attached permission slip and return it to school by Thursday 7th June.

Yours sincerely

Mrs J Goddard/Mrs Stray
Co-Headteachers

✂-----

Kew Gardens Trip – Thursday 21st June 2018

Child's Name: ----- Class: -----

Please delete as appropriate:

I give permission for my child to visit Kew Gardens.

I enclose full payment of £9.67 by cash/cheque (payable to Alban City School).

Signed: ----- Name: -----