



Alban City School
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20th November 2017

Dear Parents

School Visit to 'Aladdin' Pantomime

As part of our Christmas festivities we have made a block booking to take the children to see the pantomime Aladdin at the Alban Arena on Thursday 14th December.

The PTA have very generously agreed to subsidise the visit from their funds, making the ticket price **£7.20 per child**. If you would prefer to pay the non-subsidised cost of £9.20 as some parents have indicated that they would like to, and for the £2 to be used as a donation towards other school fund raising initiatives we have this option available also.

If you would like your child to participate in the visit, please log into our online payment system where you will be able to give consent and also pay. If you are a new parent and would like to access the online payment system you will need to activate your School Gateway account by registering at: www.schoolgateway.com and entering your email address and mobile telephone number (this should match the details given to school on your child's data sheet), then click on the Send PIN button. The PIN will be sent to your mobile phone and this can then be used to log into the School Gateway to view/make payments. If you need any help please speak to Mrs Brown or Miss Cockerton in the office.

If you are unable access the online system to give consent and pay, please collect a paper consent form from outside the classroom or the office. Please return the signed consent slip with your payment in an envelope with your child's name, class and pantomime written on it. If paying by cash, please enclose the exact amount in the envelope with your slip. Classroom staff should not be asked to take loose money at morning drop off.

Please note that as all staff will be participating in the visit, we will be unable to provide supervision at school if your child chooses not to attend. You will need to arrange offsite childcare during the visit time.

Please make sure that we have received payment and consent by Friday 1st December.

Yours sincerely

Mrs J. Goddard

Headteacher