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Dear Parent/Carer,

On the 25th May 2018, the General Data Protection Regulations (GDPR) comes into force in the UK. These are new data protection regulations built upon the Data Protection Act of 1998.

The GDPR require public authorities and businesses to identify the lawful basis for storing personal data, audit information we already hold and take a 'data protection by design and default' approach to personal data.

We take data protection very seriously at Alban City School. In line with GDPR requirements, we have appointed a Data Protection Officer to oversee our approach to data management and protection.

In order to ensure that we comply with the new regulations, we are reviewing our current policies and practices. We have already updated our privacy notices in line with the new requirements. These can be found on the school website.

As part of this compliance process, we will be seeking to update the consent forms/home school agreements we have received from parents and pupils. This will take place at the start of the new school year.

To learn more about the General Data Protection Regulation, please visit the Information Commissioner's Office website on <http://ico.org.uk>

Yours sincerely,

Mrs J Goddard and Mrs G Stray

Co - Headteachers