



Alban City School
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14th June 2018

Dear Parents,

Following on from the success of this year's Residential Trip with Year five we are in the process of booking the venue and confirming dates for 2019 for the current Year 4's.

Where are we going?

We are booking to take the children to PGL Liddington, Swindon from Wednesday 15th May to Friday 17th May 2019 for three days and two nights. The children will leave St Albans on Wednesday morning and return on Friday afternoon. The newest and most modern centre is run by PGL who have various locations around the UK, have been in operation for 50 years and have high standards of accommodation, supervision and health and safety. Staff from Alban City School will accompany the children to the centre, stay with them for the duration and provide supervision alongside PGL staff.

What is it all about?

It is about having fun while taking part in all sorts of adventurous activities designed to help your child learn and develop new skills. It gives children the opportunity to try something new, challenge themselves and develop confidence. Some of the activities available at Liddington include abseiling, archery, hiking, orienteering, climbing, raft building, zip wire, ropes course in addition to a number of other activities. It is a packed programme with activities during the day and entertainment during the evening. Further information can be found at www.pgl.co.uk/parents

Where will we sleep?

The children will be staying in en-suite multi-bedded rooms. Most rooms sleep 4-8 children. The rooms are grouped together in one building.

What will we eat?

The children will be provided with three full meals each day – breakfast, lunch and dinner of either two or three courses. The meals are freshly cooked on site and accompanied by generous portions of fruit, vegetables and salad.

What does it cost?

The cost per pupil is £255. We will require a non-refundable deposit of £55.00 per pupil by 29th June in order to secure your child's place on the trip. I appreciate that the trip is quite some time away but unless we confirm and pay deposits now the centre will not hold our booking. We will put a staged payment plan in place in September so that the payment can be spread out. The payment plan will be as follows:

£55 deposit due by 29th June 2018

£60.00 payment due by 30th September 2018

£65.00 payment due by 30th October 2018

£75.00 payment due by 30th November 2018

You are of course also welcome to pay in full at the time of requesting your child's place.

It will not be possible to add extra children at a later date as once we have confirmed, the numbers are fixed. Should your child decide that they do not wish to go on the trip at any time up until the departure in May next year, or they leave the school we will not be able to refund the payments made.

The cost includes:

- Return coach travel from school
- A full programme of adventure activities
- Evening entertainment
- All meals and accommodation
- Full comprehensive travel insurance

What to do now?

We will need a response for every child, please return the reply slip by Friday 29th June 2018 and arrange for the deposit to be paid should your child wish to go. We would prefer if everyone could pay via the Gateway but if you are unable to please place the slip together with payment in an envelope clearly marked with your child's name and class and hand into the school office.

More detailed instructions and an information meeting will be provided closer to the date of travel.

If you would like your child to go but will find this financially difficult please come and discuss this with us as we may be able to help.

If your child does not wish to go they will be expected to attend school as normal.

If there are any further questions about the trip please do not hesitate to contact us.

Yours sincerely

Mrs J Goddard & Mrs Stray

Co Headteachers

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Year 5 Residential Trip

Child's name: _____ Class: _____

Please delete as appropriate

I would like to reserve a place for my son/daughter on the residential trip to Liddington **Yes/No**

I enclose a deposit of £55.00 by cash/cheque (payable to Alban City School).

I have paid the deposit of £55.00 online using my School Gateway account.

I understand that once deposits have been paid to PGL and subsequent payments made they are non-refundable.

Signed: _____
Parent/Guardian

Date: _____