

# Monthly Lottery Rules

## OVERVIEW

To fundraise for the PTA we will be running a Monthly Lottery. The rules are as follows:

## Rules

1. There are 10 draws
2. Each entry is £2 per draw, £20 for all 10 draws
3. Entry fees must be paid in advance
4. Each entry buys one number to be used for all draws
5. Numbers are allocated sequentially once funds are received to ensure all numbers are allocated
6. Numbers are non-transferable
7. There is no limit on the number of entries per person
8. Entry is limited to people age 18 or over
9. Entry is limited to members of the PTA which is defined within the [PTA Constitution](#) as:
  - a. *the parents, guardians or carers of all pupils currently attending the school;*
  - b. *the teaching and non-teaching staff currently employed or engaged at the school*  
*and*
  - c. *any person over the age of 18 who is accepted by the Officers as a member (a "co-opted member").*
10. Players must sign up in advance of the annual deadline
11. The prize pot is half of all monies collected. The other half goes towards PTA funds
12. The First Prize will be 60% of the monthly prize pot (60% of one tenth of the total prize pot)
13. The Second Prize will be 40% of the monthly prize pot (40% of one tenth of the total prize pot).
14. Prizes will be paid to the winner each month
15. There will be NO rollover.
16. Sales of tickets finish at Midnight on 30th September 2019.
17. Each entry is allocated a unique number which is recorded on the entries log
18. The entries log is published online, visible to all.

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19. The draw is made by using <https://www.random.org/> to pick one number at random from the total number of entries. This will be done by a member of the PTA committee in the presence of a member of Alban City School staff as a minimum. Typically, this will be done as part of the PTA meeting.
  20. The draws will take place monthly. At the monthly PTA meeting October 2019 to July 2020. If no PTA meeting is scheduled, numbers will be drawn within the first two weeks of that month in the presence of a member of school staff and this will be minuted in the next PTA meeting.
  21. The winning numbers will be announced via the class rep notes, which are distributed after PTA meetings.
  22. Winners will be contacted by email or phone and their winnings will be paid electronically from the PTA bank account.

## Prize illustrations

The prize amount is directly related to the number of entrants.

With 50 number entries:

- First Prize - £30
- Second Prize - £20

With 100 number entries:

- First Prize - £60
- Second Prize - £40

With 200 number entries:

- First Prize - £120
- Second Prize - £80