



Green Procurement Policy

Person responsible: Headteacher

Date adopted: November 2018

Review Date: November 2021

Introduction

Alban City School will ensure that when all products and services are purchased, we will consider environmental aspects, potential impacts and cost, associated, climate friendly with their life cycle. As a school we support moving towards to become resource efficient, climate friendly and socially responsible, therefore, we recognise the need to develop reasonable procurement practises that seek to reduce our carbon footprint.

Our practice of procuring products and services will endeavour to ensure that they are less harmful to the environment (land, air and water) and that they are made with less harmful material when produced, used or consumed. This will include, where possible, buying locally, buying recycled and recyclable, using less chemicals and reducing the school's carbon footprint associated with products and services.

Aims

This policy will be considered with regard to the purchasing of all goods and services for Alban City School. By implementing this policy, the school aims to:

- minimise unnecessary purchasing
- make more sustainable use of natural (often finite) resources
- decrease the impact of the school's activities on the environment
- decrease waste (avoid, reduce, reuse, recycle)
- minimise toxicity to promote human and environment health
- support sustainable, ethical, industries
- change the culture of purchasing in the community to an informed approach that considers the environmental and ethical implications of all goods and services.
- consider the ecological footprint of all products and services purchased for the school
- maximise value for money

Specific Actions

Where possible, Alban City School will:

- purchase paper for printers and photocopiers that are either recycled or from sustainable resources
- set printers to double sided print as default
- give parents/carers the option for the newsletter and notices to be distributed online
- limit the amount of printed material sent home.
- consider using a green energy supplier for gas and electricity
- consider purchasing equipment and furniture made from recycled material when they need to be replaced.
- reuse or source recycled products

- try to purchase products that have minimal packing and are energy and resource efficient
- choose products that are durable and repairable instead of disposable where possible
- choose biodegradable products that are non-toxic
- recycle used goods (computers, printers, furniture, lighting etc.)
- try to purchase fair trade products
- use eco-buying guides to aid purchasing decisions.

The school recognises that choosing an eco-friendly option may sometimes be more expensive in financial terms.

Communication

This policy will be shared with all the staff and pupils and a wider community (via the website) and regularly revisited.

Through this policy we will actively encourage the whole school community to take responsibility for energy encouraging a sense of duty and care for the world in which we live.