



Alban City School
7 Hatfield Road
St Albans
AL1 3RR

www.albancityschool.org.uk

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7th September 2020

Dear Parents and Carers,

The Memorandum and Articles for Alban City School provides for parents and carers of registered pupils to become members of the governing body. Two vacancies currently exist as the current Parent Governors have come to the end of their term of office and you are very welcome to put your name forward should you wish to stand for election. We encourage applications from all parents and carers, regardless of background, gender, ethnicity, disability or age (as long as you're over 18).

All parents and carers are eligible to stand for election, except if they

- Are the subject of:
 - A bankruptcy restrictions order, or an interim bankruptcy restrictions order
 - A debt relief restrictions order, or an interim debt relief restrictions order
 - An undischarged sequestration
- Are disqualified from being a company director and/or a charity trustee
- Have been removed from office as an elected governor within the last 5 years
- Are included in the list of those unsuitable to work with children
- Are disqualified from working with children, barred from regulated activity and/or disqualified from registering for childminding or providing daycare
- Have been sentenced to 3 months or more in prison (without the option of a fine) in the 5 years before becoming a governor or since becoming a governor
- Have received a prison sentence of 2 and a half years or more in the 20 years before becoming a governor
- Have at any time received a prison sentence of 5 years or more
- Have been fined for causing a nuisance or disturbance on school premises during the 5 years prior to or since appointment or election as a governor
- Refuse a request by the clerk to make an application to the Disclosure and Barring Service (DBS)
- Are elected members of the local authority (LA)
- Are paid to work at the school for more than 500 hours in a year

Governors attend two meetings per term, and meetings are being held remotely using video call at the current time. No particular experience is required, and training for the role is provided. If you have any questions or would like more information about the role and what is required of a parent governor, please do not hesitate to speak to me. I very much hope you will consider putting yourself forward, as you can make a vital contribution to the direction and ongoing success of the school.

If you would like to put your name forward, please complete the form and submit it to the school by **midday on Thursday 24th September 2020.**

Please can you write a brief factual statement about yourself, not exceeding 200 words and add it to the form where indicated. Should an election be necessary I will circulate your statement and those of other candidates, to all those eligible to vote.

Yours sincerely,

Mrs G Stray
Headteacher



Parent Governor Election Alban City Free School

I wish to serve as a parent governor and to be a candidate if an election is necessary. I confirm that I have read the Governor Code of Conduct and that I am eligible to serve as a school governor.

Full name (Forename/s) _____ (Surname) _____

Name of Child _____

Child's date of birth _____

Here is a brief statement about myself for circulation to voters (no more than 200 words)

Signed _____ Date _____

This form should be returned electronically by midday on Thursday 24th September 2020.