

**Alban City School PTA
Annual General Meeting
21.01.21**

ATTENDEES

Lizzi Hodgkinson
Amy Leary
Susie Williams
Heather Birt
Paula Williamson
Reena Chibber
Claire Toms
Marta Stoknicka
Richard Brown
Nadeene Stewart
Nicole Ho
Mrs Stray
Jenni Malcolm
Julie Fernandes-Tansley
Julia Milligan
Karen Goodfellow
Dheeraj Chibber
Gizem Erdem
Helen Page

APOLOGIES

Sophie Ashcroft
Susanne Lam
Karen Francis

100 CLUB DRAW

71	1 st prize	Matt Richardson £89.70
3	2 nd prize	Paula Williamson £48.30

December draw:

54	1 st prize
17	2 nd prize

AGM - FINAL TREASURER'S REPORT

- Financial year ending 31st August 2020 (starting September 2019).
- School's 8th year.
- 13 different events/fundraising initiatives despite a difficult year with no summer fair revenue.
- Online offerings included an online disco, challenge parties, online quiz, online nearly new sale.
- School wish list – paid out £8686, most of which funded 32 new chromebooks.
- Community relationships. No summer raffle, B&H gave £500 in summer term, £1100 from B&H this year. Normally more in sponsorship.
- Easy fundraising raised £525. £13 Stampastic, £31 Christmas Treeasy, marshalling £290.
- Contactless pay machine worked well, especially on the bar at events. Online ticketing platforms were used effectively - Ticket Tailor was free during lockdown, along with Paypal (small fee).
- Accounts verified by Susanne Lam. Reported that they were prepared well, with no further recommendations.
- Balance of £9416 at the start of year, £10,899 at year end. Paid £8686 to school.
- Full report of income and expenditure will go on website.

CHAIR'S REPORT

A year since Lizzi took over from Claire and Nadeene. It has been a difficult year with Covid but we have still managed to have the comedy night, valentine's bake sale and the nearly new sale before lockdown started. We should be proud of what has been achieved during lockdown, by adapting to the circumstances and embracing the opportunities of virtual events.

We have started using a new online payment system and online ticketing operators with positive results. When the children came back to school in September, we successfully did a big push on the 100 Club resulting in 138 people signing up. The new style Christmas raffle worked very well, with a record number of raffle tickets sold. Children had some fun festive events with the online panto and in school disco, along with messages from Santa and a successful toy drive for the Salvation Army.

Thanks given to B&H for sticking with us. Thanks for everyone's support, especially Julie for online communications and Julia for treasurer and all her efforts. And a huge thanks to Mrs Stray for everything she's done for the school community during a very challenging year!

CLASS REPS

Jenni Malcolm – Apple class
Paula Williamson – Lime class

Everyone else staying in position.

FORMAL COMMITTEE POSITIONS:

Chair	Lizzi Hodgkinson
Treasurer	Helen Page is taking over from Julia Milligan [to be added as Metro Bank signatory]
Communications officer	Julie Fernandes-Tansley [to be added as Metro Bank signatory]
Secretary	Amy Leary
Auditor	Susanne Lam

EVENTS ROUNDUP.

1. Christmas cards – raised £1139 which was just £18 less than last year. Went v smoothly, very easy to run.
2. Christmas hamper raffle – good feedback and response. £2126 raised, with £100 of B&H money spent on hampers and raffle tickets. £854 more than last year. Good getting class reps involved and generally worked well. Also nice spending money with local businesses rather than hounding them for donations.
3. Santa messages – Jim and Claire. Had to close early, really good response with 54 requests - £161 raised.
4. Christmas Treeeasy raised £116 which was £85 more than last year.

£3542 total raised for Christmas.

5. Christmas disco – DJ Mole came into school for the full day. He really enjoyed the day, and it was popular with the children. Good to be able to give the children a Christmas treat.
6. Online panto – very easy to run, felt special being in the theatre, children enjoyed it.
7. Salvation Army toy appeal – went really well, great response from parents with a huge number of donations. SA were very grateful, feel good event. Potentially do each year? Thanks for everyone's contributions!

FUTURE EVENTS

Hard to know what to plan. Nothing before half term.

1. Crazy hair day when they come back in. different to non-uniform day. Just giving works well and people are often more generous with donations. Also avoids cash handling. 25th March as provisional date – but could be done at home if not back in school by then?

2. Tea towel – Lizzi has samples, thinking 1 or 2 year groups per towel to make them more cost effective. Have to order in advance not pay directly to company so will need to get pre-orders in first. Schedule for April to be done in school so that they will arrive in time for the summer holidays
3. Easter Trail – trialled by other schools last year, and was well received. Houses are quite dispersed for the school population but possibly Goldsmith Way to Clifton street via the school, people submit their answers virtually and draw a prize winner randomly.

Need a sub committee to liaise with the houses involved, plan how it will work and prizes etc - any volunteers?

4. Film nights for year groups, one a week in the theatre. Get class reps to decide on the film (quite short), snacks before they go into theatre.
5. Online nearly new sale via facebook page again, good to shift summer dresses for summer term – over Easter holidays.

OTHER EVENTS

1. Parent event?
 - Virtual quiz night - Richard and Karen Goodfellow's husband volunteered to help Philip Simon with the online quiz. Lizzi to get in touch with Philip.
2. Virtual balloon race – need an eco friendly option??
3. World Book Day – beginning of March. Possible virtual bookfair through Usborne, sponsored readathon – raise money through sponsorship?

SCHOOL WISH LIST

Funding tree planting to offset carbon. Raise £360 to offset a year's carbon. Everyone happy to go ahead. Gordon to email PTA payment details. We will pay monthly as requested. Asked if Gordon to post on the Parents FB page to raise awareness.

YEAR 6 FUNDRAISING

£10 per child offered by PTA, normally go on a trip. Julia highlighted that we still owe last year's cohort some money due to Covid disruption.

Susie Williams confirmed that class reps are talking about hoodies but no further forward with respect to an event, which is difficult to plan due to all the uncertainty.

Possible disco at end of term – location and timing depends on Covid and whether parents are allowed into school by then to help out if an evening event. We can't charge parents if held during the school day and the playground can't be used after 6pm. Lots of local complaints about the noise last year when disco was held outside. Decided to see what the situation is nearer the time.

Suggested that the PTA put aside money for the disco (DJ Mole) and whatever's left can subsidise the hoodies.

Susie will get hoodies underway, Mrs Stray recommended a company in Watford (some sizing issues with last year's manufacturer).

AOB

- Setting up as a registered charity – Charity Commission is asking people to hold off applying at the moment so this is on hold
- Print of the school by Hannah Sessions. Suggested that every Year 6 could be offered a print to buy as a memento of their time at the school and the PTA get a cut of the sales. Lara Jubb talking to Hannah about costs.
- Ask B&H if willing to sponsor again. Seem to be happy with tags on Facebook, logo etc despite the lack of banner advertising from the fairs.

Termly newsletter so don't need class reps notes to provide a round up. Need to be careful what is promised in terms of future events due to continued uncertainty.