

**Minutes of PTA Members Meeting
Friday 11th October 2024 - 2.30pm in person**

Attendees in person

Kate Davies - Chair / Trustee
Jean Liao - Treasurer/Trustee
Lucy Cooper - Communications Officer / Trustee
Mrs Stray
Sarah Todd
Rachel Brown
Beatrice Addai
Harmeet Ryatt
Shelley Gamester
Roxanne Barrett
Nicola Stead
Jenni Malcolm
Nelcy Ramos

Apologies

Michelle King - Secretary
Helen Page
Julia Milligan

1. Welcome

Apologies

2. Approval of Minutes

- All approved - no one raised any concerns

3. Previous events

- **Summer Fair**
- £5985 raised which was the most that has been raised in the last few years and a well done to all for helping and volunteering
- Lessons learnt:
 - We have borrowed a slushy machine from a local pub in previous years which has historically made a lot of money at the Summer Fair. For the next Summer Fair, we need to check availability in advance as it would be great to have one for Summer 2025.
 - Long queues for face-painting and need to find a way to make it quicker
- Overall great feedback and children used their tokens at least once per game
- **Ice Lolly Sales**
- 3 ice lolly sales were held last year and raised £659.94 in total
- Discussed needing some volunteers to co-ordinate and run this for Summer term

4. Upcoming events

- **Year 4-6 Disco 24/10/24**
- We rely heavily on parent volunteers to help sell tickets and to help on the day. Generally volunteers come from the parents in those year groups and have had 4-5 teachers give an interest so far.
- **Christmas Fair 30/11/24 2-4pm**
- We asked if volunteers can increase their time given to 1h 15mins rather than 1 hour so we can reduce the amount to 2 slots rather than 3. Feedback on this can go to Sarah Todd.
- Discussed some details on the layout: Bottom floor is to be a winter theme so this is inclusive to all ACS parents and children. Top floor will be Christmas themed.

- Grotto - asked if there are any volunteers for Santa to come forward
- Mrs Stray asked for a tidy up slot as there is normally a lot to tidy up after the Christmas fair.
- An ask to everyone to donate toys and teddies for the teddy tombola. We currently have 50 and we need to get to 200
- **Non-uniform day and optional crazy hair day 25/10/24**
- Discussed that this was historically crazy hair day but it is now non-uniform day with option to have crazy hair too. Karin Adams and Helen Page have created the donations link - every donation will be going towards the playground development.

5. Easy Fundraising update

- Discussed the purpose and benefits of Easy Fundraising which is match funding through online shopping websites
- There will be some comms in Jan to the Reception classes to raise awareness
- Discussed that money raised goes to enrichment activities. Y6 had a coding workshop and Mrs Stray mentioned that every year group will have an opportunity for an activity.

6. 100 Club

- Entries now closed to the 100 club
- Pleased that over 100 tickets were sold and approximately £1000 will be raised for the playground and the other approx £1000 for the prize pot

7. Uniform Shop Update

- Brilliant increase in orders over the Summer and this term. Sales of £233 made so far.
- 4 more volunteers have been recruited, a big thanks to Erika, Hannah, Grace, Adela and Lula and the rest of the Uniform Shop team
- Every Tuesday at drop off will be 'Choose it Tuesdays' which gives parents a chance to buy nearly new uniform weekly in the dining hall.
- A reminder also to order and use Stikins to label uniform as the Shop has seen a huge amount of lost property this term. Ordering Stikins also raises some money for the school

8. Wishlist

Playground Update

- Mrs Stray provided an update that the playground will be completed in 2 halves. Over the half term, the netball surface and the blue surface will be replaced. Also target boards will be fixed on the back wall and a penalty shootout area will be finished.
- Second half will be completed over the Easter holidays - the other side of the playground with astroturf grass, climbing equipment, play markings (duck duck goose etc) will be completed.
- It was reminded that £40000 is the target to be raised by the PTA over 2 years. £15000 has been raised and sent today.

9. Open Roles

- There will be defined named roles that will be available and appointed in the upcoming AGM meeting held in January. All roles are to be advertised asap
- We are desperate for a social media/website person who can do comms/flyers for the PTA

AOB:

Future Ideas to raise money:

- **Sponsored read** - to be done in March to co-incide with World Book Day
- **Grow a Pound** - still need some clarification on this
- **Spin-a-thon fundraiser** - sponsored spinning/cycling at Westminster Lodge. The room has a 30 person capacity and would be great to get others including Dads involved in the PTA and fundraising. Potential idea for the Spring time.
- **Christmas sing-a-long** - invite families to buy tickets to attend a festive sing-song with Ms Dore. Possibly with mulled wine. We would need an alcohol license.
- Discussed how a PTA in a local secondary school raise money by charging parents and carers to watch your child at school events such as shows. Question raised regarding running a school bar for after school events, PTA to look into an annual alcohol license.

- **Talent show** - Summer fair with kids at the end on the stage were very cute and a lot of talent to be showcased. Don't have a winner but can hold auditions.
- **Reception/Y1 Film Night** - held before Easter. Need few parents to volunteer for giving out snacks and help look after the children for the 45 minute program.
- Discussed the amount of events held for each year group, it used to be 2 events per year group but due to people constraints this went down to 1 event per year group
- **Odyssey** - rented out cinema on an inset day across ACS and another school. PTA made money by selling tickets to a film showing. Look into resurrecting for this year.

- **Next PTA Meeting** - We will schedule a date for next meeting but it will be an evening slot in person/via zoom

AOB

Meeting concluded 3.20pm