

Minutes of PTA Members Meeting Thursday 16th March 2023 - 8pm via Zoom

Attendees via zoom

Lucy Cooper - Co-Chair/ Communications
Danielle Brawn - Co-Chair/ Interim Treasurer
Jean Liao – Treasurer
Michelle King – Meeting Secretary
Mrs Stray
Helen Page
Karen Francis
Julia Milligan
Nicole Ho
Clara Onyegbule
Emma Mehmet

Apologies

Lizzie Hodgkinson
Sarah Boorman Fisher
Julie Fernandes-Tansley
Tania Douglas
Ayanna Blackstock
Martha Skotnicka
Gizem Erdem

1) Welcome

- Apologies
- Introduction and thank you to the new PTA members.
- Approval of Minutes from previous meeting – minutes agreed.
- Housekeeping – noted that these meetings should be noted as PTA members meeting, not PTA committee meetings.

2) Previous events

- **Film night** – Everyone who attended had a great time, and thank you to Emma Mehmet for her support with organising the film night, along with the other volunteers. For future film night events, the PTA will obtain a list of names of the children attending, which will be shared with Mrs Stray in advance to understand if any additional support is required at the event, ensuring appropriate support is provided to both children and the volunteers. Due to the change in treasurer, the amount raised is being tallied, and will be shared at the next meeting.
- **Coffee mornings** – it was good to see some new faces at the coffee morning, and the numbers attending has increased. It would be great to have a few more volunteers to help with the coffee mornings on a Friday morning, please let a member of the PTA know if you can spare an hour on a Friday morning after

school drop off. Karen mentioned that previous PTA members had a rota for the coffee mornings.

3) Upcoming events

- **Easter Raffle** – Thank you to Julia Milligan who has done an amazing job organising the goody bags for the raffle. Raffle prizes include the goody bags, voucher to Pub in the Park, Oliver Bonas, Pudding Stop, NSG Performing Arts to name a few. Raffle tickets will go on sale on Friday 17 March.
- **Easter Bake Sale** – will be on Friday 31 March (last day of the Spring term). The PTA are looking for a few volunteers to help Julia Milligan and Karen Francis on the day with selling the wonderful bakes and treats. The PTA are working with Mrs Stray to identify the best place to locate the bake sale.
- **Quiz Night** – the PTA are really pleased to be able to run another Quiz night, taking place on Friday 19 May. Rob Crick has kindly volunteered to help lead on the night, and Mike Davis is quiz master and will be compiling the questions. We are in the process of applying for the license and are in talks with the Fish & Chip suppliers, we will be offering a veggie option too. We appreciate times are difficult, and are hoping to keep prices the same as last year. We look forward to seeing many of you there.
- **Summer Fair** – plans are underway for the upcoming Summer Fair on Saturday 24 June between 12-2.30pm. The event worked really well last year, so no changes are planned to the running of the event. We will use the online system to enable parents to register as volunteers, in the same way we did for the Christmas fair, and the PTA will then allocate a stall to each volunteer. We are looking for a volunteer to take the lead and oversee the BBQ on the day, along with the ordering of the meat, if you can help. For the Summer Fair last year the PTA hired the BBQ and equipment, and plan to do the same this year, there was mixed feedback on the company used last year so are looking into other suppliers. Emma Mehmet mentioned a pop up BBQ she has used before and will see if they can help. Danielle Brawn and Emma Mehmet have volunteered to lead on the Bar.

Requests for the Summer Fair volunteers will come out after Easter, and if anyone can recommend a supplier, or would like to help with the BBQ catering, please let the PTA know.

The Summer Fair is also used to help raise funds for the next year 6 leaver's ball – which will be our current year 5 children. The plan once again will be for the school hall to be used by year 5, who can choose to use the space as they wish, for their class stalls and activities. All fun ideas welcome.

- **School Community Day** – to help mark the school's 10th anniversary, there will be a School Community Day on Thursday 13 July, from 5-7pm. The open

day/evening will be open to past and present students of the school, their families and staff. It will be a lovely event and an opportunity for children and their families to see the artwork on display created for the event. Mrs Stray suggested the PTA could have a refreshment stand and it was a good idea and stock from the summer fair could be used.

- **Disco** – the Year 2 and 3 spring theme disco will be on 26 April. Tickets will be on sale soon.
- **Uniform sale** – the next nearly new/pre-loved uniform sale will be Monday 27 March, in the playground. More details will be shared shortly.

4) EasyFundraising Update – The PTA fundraising target was £6,000 and we are delighted to confirm that we met our target this week. It would be great to get more parents to sign up.

Easyfundraising is a really clever fundraising service that turns your online purchases into FREE DONATIONS for the school, at no extra cost to you! Over 6,000 shops and sites are available to you on easyfundraising, including favourites like Amazon, Argos, John Lewis, ASOS, Booking.com, eBay, Boden and M&S. Use easyfundraising while making your business purchases too, with easy access to big name retailers such as Viking, Staples, Apple, Dell, thetrainline, Travelodge and many more. To find out more, and to watch the easyfundraising video, go to this link on the school's website -

<https://albancityschool.org.uk/parents/pta/cashback-support/> or go to Parents > PTA > Cashback Support on the school website.

5) Wish List

- **The Air Conditioning** installation has been held up due to the roof replacement works, which should be completed by Easter, and then the school will be working with the supplier on the installation of the aircon units.
- **Playground planters** will cost £200.
- **Spanish day** was a big success the children had a great time and enjoyed the Spanish dancing.
- **Felt for the artwork** for the 10 year anniversary has been paid for.
- **Guiding reading** – Purple and Lime books, looking to see if we can use easyfundraising to help with this.
- **Class lending libraries** - looking to see if we can use easyfundraising to help with this.
- **Ukuleles** – currently negotiating a discount for these, there will be 30 available in blue and yellow, and will be able to hold Ukulele lessons for the whole class.

6) Stikins labels – do you need to label any new or pre-loved school uniform? Use Stikins labels and help raise money for the school at the same time. <https://www.stikins.co.uk/>
School fundraising code: 36153.

7) 100 Club

- 1st prize no' 23 – Nadeene Stewart
- 2nd prize no' 8 – Lizzie Hodgkinson

8) Recruitment – why join the PTA campaign – moved to next meeting

9) AOB – Lizzie submitted an idea for future events. Will carry this over to the next meeting.