

## **ACS PTA Meeting – 7<sup>th</sup> November 2019**

**Attendees** - Julia Milligan, Nadeene Stewart, Lizzi Hodgkinson, Mrs Carter, Miss Jackson, Angela Skinner, Claire Toms, Richard Brown, Heather Birt, Irina Crick, Claire Nash, Annie Horne, Amy Leary

**Apologies** - Karen Francis, Tina Batchelor, Suzy Hope, Julie Fernandes-Tansley, Susie Williams

**Approval of last month's minutes** – everyone was happy with last month's minutes

### **Carried Over:**

- First aider training course for PTA – Lizzi to take this on, looking into: a) what our insurer requires re first aiders at events; and b) cost of running first aid course for PTA members
- 2-3 advert left over from silent auction: Karen to look into this

### **Draw for 200 Club**

November: first number was 18, and the second number was 30.

October: first number was 62, and the second number was 48

### **Event Round Up:**

#### **Nearly New Sale – 26/9**

- £91 profit; good amount of donations
- Miss Jackson to take some leftover uniform for Reception children

#### **Macmillan Coffee Morning – 27/9**

- Not many attendees. Appeared in newsletter, class rep notes etc but more advertising next time?
- £5 in donations – added to Little Robins charity tin

#### **Autumn Bake Sale – 17/10**

- Raised £249.95 – lots of donations/helpers

#### **Coffee Morning – 18/10**

- Better turnout, including some Reception parents
- Consider updating school's baby/toddler toys available for such occasions. Don't want to ask the school as a whole, but could ask members of PTA to bring in any unwanted toys

#### **Halloween Disco – 24/10**

- Raised £917.91
- Very popular event, loved by children
- Sufficient helpers
- Reduced number of activities in dining hall to encourage children to go to the sports hall

- New DJ this year – perhaps ask him to play more music and fewer games next year? Want to strike a balance as some children preferred the slightly different format.

### **Odyssey Takeover – 4/11**

- Made £238 profit, from sale of 134 tickets. Less than on previous occasions, potentially as we'd shown Hotel Transylvania 3 before.
- Shared with Fleetville Infants, who had the upstairs and so were able to charge less for the tickets
- Book in for June inset day now? Need to find a school to share with
- Will be Suzy's last takeover, so would ideally have somebody to shadow her

### **Upcoming events**

#### **Quiz Night – 8/11**

- Need a few more helpers to set up (Annie, Julia and Angela)

#### **Coffee Morning – 18/11**

- Heather offered to run this one, or to assist Julie if she is still able to be there

#### **Christmas Fair – 30/11**

- Need lots of volunteer! Have lengthened volunteer sessions slightly to reduce the number of slots to cover.
- Claire to hold some craft evenings/afternoons at her house
- Adding some new stalls this year, e.g. pine cone decorating, lego challenge, second hand jewellery and books
- Year 6 running a chocolate tombola stand
- Orchestra and Year 6 Band to perform in the community room

#### **Reception/Year 1 Film Night – 6/12**

- Lucy Cooper and Nicole Ho running this one. Amy Leary assisting, and Miss Jackson happy to attend
- Showing The Snowman

#### **Theatre**

- Signed off by council today
- Year 6 sharing assembly taking place in theatre tomorrow
- Need to arrange donor plaque and ask businesses for sponsorship

#### **Christmas Cards**

- Much easier having parents order directly on website rather than having to collate order forms etc
- 97 orders so far

#### **Christmas Treasy**

- Have had at least one order so far
- Lizzi to distribute leaflets around school
- Advertise again on facebook

**Pantomime**

- Agreed to subsidise the panto tickets once again
- Agreed to give the option to waive the subsidy, as per previous years

**AGM**

- Need nominations for the main posts (Chair, Treasurer, Secretary) and class reps. Add a graphic design post (Julie?)
- Need to consider how we will arrange events if nobody puts themselves forward as chair
- Julia and Lizzi indicated they would be happy to continue in their roles for another year. Lizzi agreed to prepare the agenda as well as the minutes going forward, and potentially send the meeting reminders out etc.

**Any other Business:**

- Comedy Night – Rob/Richard to arrange one for next year?
- Valentine Bake Sale – Julia agreed to arrange one, with Irina

**NEXT MEETING – Wednesday 11<sup>th</sup> December 2019 – everybody welcome**